

# TIPS FOR A SUCCESSFUL SAFER CHOICE REVIEW FOR INGREDIENT SUPPLIERS



## Formulation submission for Safer Choice labeled products

### PRODUCT TRADE NAME

- > **Product Trade Name (if submitting in Safer Choice Community):** If the trade name is not exactly correct, correct this in the field titled "Alternate Name/Trade Designation." You can also let the NSF team know about the correction via email.
- > **Product Trade Name (if filling out NSF's Ingredient Information Request Form):** Please correct the trade name on the form provided if it is not exactly correct, and add any alternate trade names.

### REPORTING YOUR FORMULATION TO NSF INTERNATIONAL

- > **Report 100% of the Composition As Sold:** Report the composition as sold - do not report the starter formulation. The composition **must add up to 100%** (or encompass 100% if ranges are reported). Be sure to include all possible alternate ingredients and mark them as alternates.
- > **Report ALL components:** There is no de minimus; all components of the composition need to be disclosed, including any residuals and auxiliary components.
- > **Component trade names:** When completing your submission, use the **trade names on the component SDSs**. If the SDS covers a variety of products (such as multiple grades of hydrogen peroxide or ethyl alcohol), please obtain the exact trade name from the supplier. It is important to report the exact trade name so that if we need to reach out to the supplier, we will obtain the correct formulation information.

- > **CAS numbers:** If a component has more than one CAS number, please be sure to use the one that is listed on the TSCA inventory, if possible. If it is exempt, it would be helpful to note that on the form, in the notes in the Safer Choice Community, or in an email to the NSF coordinator.
- > **Mixtures:** If a component is a mixture, please just enter the trade name and supplier of that component, and provide the SDS. Do not list all ingredients in the mixture.



- > **Safety Data Sheets:** Provide SDSs for all components so that NSF can verify the trade names and obtain additional information from the suppliers, if needed. In some cases, supplying SDSs will allow us to forgo contacting the supplier for formulation information and help to expedite the review for our mutual client.
- > **Ingredient Suppliers:** Report both the manufacturer and distributor (if used) of all ingredients.

*Consider contacting your suppliers to let them know to expect to hear from NSF for additional information about their ingredient. If you can provide the contact information for the representative NSF should contact, that may help expedite the review.*

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## REPORTING OTHER NECESSARY INFORMATION

- > **Product information:** Fill out the complete product information form or all Safer Choice Community questions, including questions on residuals, preservatives and questions specific to the product type. List all residuals in the formulation section.
- > **Polymer form:** For all polymers, if you have received a NSF Ingredient Information Request Form, please be sure to complete the polymer form on the last page. If you are submitting the information through the Safer Choice Community, please ensure all polymer-specific fields are completed correctly.
- > **Fragrances:** Please include an allergen statement with your submission.



**CLEANGREDIENTS®**

CleanGredients® is an online database of chemical ingredients whose compositions have been pre-approved by the U.S. EPA to meet the criteria of their Safer Choice Standard. The simple, user-friendly interface, makes safer chemistry data more accessible to product manufacturers. NSF International provides confidential reviews of all ingredient classes including surfactants, solvents, fragrances, chelating agents and many other chemical ingredients using the safer ingredient criteria defined by the U.S. EPA's Safer Choice program.

CleanGredients is a main industry resource when formulating Safer Choice products. All listed ingredients have been pre-approved by third-parties and the U.S. EPA Safer Choice program. As the leading third-party reviewer for the CleanGredients and Safer Choice review programs, NSF International provides timely, credible and cost-effective chemical ingredient reviews for suppliers.

## READY TO LEARN MORE?

Get information on CleanGredients, the Safer Choice program or other NSF International services by emailing [sustainability@nsf.org](mailto:sustainability@nsf.org).

## NSF INTERNATIONAL

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